[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
10 Oct 2026

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Balance of contract: bathroom refit, [Address]	1	£3,100.00	**£3,100.00**
Variation 1: heated towel rail, agreed [DD/MM/YYYY]	1	£340.00	**£340.00**
Variation 2: additional tiling to window reveal	1	£160.00	**£160.00**

Subtotal	£3,600.00
VAT (20%)	£720.00
TOTAL DUE	**£4,320.00**

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