[Your business name]

[Street address]
[Town, postcode]
[Email]

Invoice

No. INV-0001

PREPARED FOR

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Level 3 building survey, 3-bed semi-detached	1	£850.00	**£850.00**
Additional site visit	1	£150.00	**£150.00**

Subtotal	£1,000.00
VAT (20%)	£200.00
TOTAL DUE	**£1,200.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due before release of the report.

Created with TapTax