[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

FOR
[Customer name]

[Customer address]

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Hand-painted fascia sign	1	£950.00	**£950.00**
Design and proofs	1	£150.00	**£150.00**
Access equipment	1	£120.00	**£120.00**

Subtotal £1,220.00

TOTAL DUE
£1,220.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.