[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Erect scaffold, front elevation, 3 lifts	1 job	£1,100.00/job	**£1,100.00**
Hire period beyond the first 4 weeks	2 wks	£85.00/wk	**£170.00**
Dismantle and remove	1 job	£350.00/job	**£350.00**

Subtotal	£1,620.00
VAT (20%)	£324.00
TOTAL DUE	**£1,944.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 14 days of the invoice date.

Created with TapTax