[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

BILL TO

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Man and van, 2 crew, local move	4 hrs	£70.00/hr	**£280.00**
Packing boxes and tape	1	£28.00	**£28.00**
Mileage beyond 20 miles	18 miles	£1.20/mile	**£21.60**

Subtotal £329.60

TOTAL DUE £329.60

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the move.

Created with TapTax