[Your business name]

[Street address]
[Town, postcode]
[Email]

Invoice

No. INV-0001

PREPARED FOR

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Design fee: detailed scheme, 3 rooms	1	£3,200.00	**£3,200.00**
Sofa, supplied	1	£2,400.00	**£2,400.00**
Procurement fee, 15%	1	£360.00	**£360.00**
		Subtotal	£5,960.00
		TOTAL DUE	**£5,960.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 14 days of the invoice date.

Created with TapTax