[Your business name]

[Street address]
[Town, postcode]
[Email]

Invoice

No. INV-0001

PREPARED FOR

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Care visits, weekday mornings	10 hrs	£20.00/hr	**£200.00**
Weekend visits	4 hrs	£23.00/hr	**£92.00**
Mileage on client outings	30 miles	£0.45/mile	**£13.50**
		Subtotal	£305.50
		TOTAL DUE	**£305.50**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 7 days of the invoice date.

Created with TapTax