[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Replace uPVC guttering, 112mm (per metre)	18	£32.00	**£576.00**
Replace downpipes	2	£85.00	**£170.00**
Gutter clean and flush	1 job	£90.00/job	**£90.00**

Subtotal £836.00

TOTAL DUE £836.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.

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