[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Excavate and pour strip foundations, plot 7	1 job	£3,200.00/job	**£3,200.00**
Mini digger with operator	3 days	£320.00/day	**£960.00**
Ready-mix concrete, 12 m³	1	£1,560.00	**£1,560.00**
Muck away, 3 loads	3	£240.00	**£720.00**

Subtotal	£6,440.00
VAT (20%)	£1,288.00
TOTAL DUE	**£7,728.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due within 30 days of the invoice date.

Created with TapTax