[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Close board fence, 1.8m high (per metre)	24	£62.00	**£1,488.00**
Remove and dispose of old fence	1 job	£220.00/job	**£220.00**
Pedestrian gate with fittings	1	£340.00	**£340.00**

Subtotal £2,048.00

TOTAL DUE £2,048.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.

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