[Your business name]

[Street address]
[Town, postcode]
[Email]

Invoice

No. INV-0001

PREPARED FOR

[Customer name]

[Customer address]

ISSUE DATE

10 Sept 2026

DUE DATE

24 Sept 2026

DESCRIPTION	TIME	RATE	AMOUNT
Sales commission, 1.2% of £320,000	1	£3,840.00	**£3,840.00**
Professional photography and floor plan	1	£150.00	**£150.00**
		Subtotal	£3,990.00
		TOTAL DUE	**£3,990.00**

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the sale.

Created with TapTax