[Your business name]

[Street address]
[Town, postcode]
[Email]

INVOICE

No. INV-0001

CUSTOMER

[Customer name]

[Customer address]

ISSUE DATE
10 Sept 2026

DUE DATE
24 Sept 2026

WORK AND MATERIALS	QTY	RATE	AMOUNT
Composite decking with frame (per m²)	20	£160.00	**£3,200.00**
Steps, two treads	1	£280.00	**£280.00**
Balustrade (per metre)	6	£95.00	**£570.00**

Subtotal £4,050.00

TOTAL DUE £4,050.00

PAYMENT DETAILS

Bank	**[Bank name]**
Account name	**[Account name]**
Account no.	**[00000000]**
Sort code	**[00-00-00]**

NOTES

Payment due on completion of the work.

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